

REGULAR MEETING-MANSFIELD TOWN COUNCIL
July 23, 2007

Mayor Elizabeth Paterson called the regular meeting of the Mansfield Town Council to order at 7:30 p.m. in the Council Chambers of the Audrey P. Beck Building.

I. ROLL CALL

Present: Blair, Clouette, Duffy, Haddad, Hawkins, Paterson, Paulhus, Schaefer
Absent: Koehn

II. APPROVAL OF MINUTES

Mr. Paulhus moved and Mr. Hawkins seconded to approve the minutes of the July 9, 2007 as presented. Motion passed unanimously.

III. MOMENT OF SILENCE

Mayor Paterson requested a moment of silence in honor of and respect for our troops around the world.

IV. OPPORTUNITY FOR PUBLIC TO ADDRESS THE COUNCIL

No comments

V. OLD BUSINESS

1. Swearing in of Fire Inspector

Town Manager Matt Hart introduced Karin Lipinski, a member of the Mansfield Firefighters Association who has just completed the necessary steps to become a Fire Inspector. The Town Manager, Staff and Council Members congratulated her on her accomplishments. Town Clerk Mary Stanton swore in Ms. Lipinski as a Fire Inspector.

Mr. Paulhus moved and Mr. Clouette seconded to move Agenda Items 6 and 7 to Items 1A and 1B. Motion passed unanimously.

1A Consolidation of Public Safety and Correctional Facility Liaison Committee

Mr. Paulhus moved and Mr. Hawkins seconded, effective September 1, 2007 to consolidate the Correctional Facility Liaison Committee with the Public Safety Committee, as recommended by the Public Safety and Correctional Facility Liaison Committees.

Warden Eileen Higgins and Assistant to the Town Manager, Maria Capriola explained that the two Committees have the same membership and deal with the same general subject matter. The Facility Committee is charged with examining education and outreach opportunities for the prison. If this merger were approved, education and outreach would be a standing agenda item for the Public Safety Committee.

Motion so passed.

1B. Installation of Security Razor Wire at Bergin Correctional Institute

Mr. Paulhus moved and Mr. Hawkins seconded, effective July 23, 2007 to accept the Connecticut Department of Correction's proposal to install at Bergin Correctional Institute on roll of security razor wire around the perimeter of the existing security fence and to erect a four- foot high permanent management fence around the baseball field, as recommended by the Public Safety Committee.

Motion so passed.

2. Community/Campus Relations

The Town Manager noted that the Partnership would be meeting on the first Friday of each Month at 3:00 p.m. in the Community Center.

3. Community Water and Wastewater Issues

The Town Manager will be meeting with a partner of the Connecticut Water Company to discuss any outstanding issues.

VI. NEW BUSINESS

4. Proclamation in Memory of Dorothy Goodwin

Mr. Schaefer moved, and Mr. Haddad seconded effective July 23, 2007, to authorize the Mayor to issue the attached Proclamation in Honor of Dorothy Goodwin.

Motion passed unanimously.

5. Strategic Planning Project

Mr. Paulhus moved and Mr. Clouette seconded, effective May 14, 2007, to approve the following resolution:

WHEREAS, the Town Council wishes to engage in a comprehensive and community-based strategic planning process to prepare a strategic plan for the Town of Mansfield; and

WHEREAS, the Town Council desires to establish a Steering Committee to assist with this task:

NOW, THEREFORE BE IT RESOLVED THAT:

A Strategic Planning Steering Committee is established for an indefinite term and is responsible for performing the following charge:

1. Coordinate the strategic planning process and the preparation of the strategic plan, under the guidance of the Town Council and in consultation with community participants, staff and the project facilitator.
2. Ensure that the strategic planning process conforms to the scope of services agreed upon between the town and the project facilitator, and that key timelines are met and deliverables are provided.
3. Serve as a resource and advisory committee to the Town Council, staff, project facilitator and community participants.
4. Understanding that the planning process will be community-based and inclusive, make best efforts to keep the public informed of the status of the planning process, and to solicit public involvement in that process. Examples of such efforts include search conferences, public information meetings and workshops, and maintaining a project status report on the town's website.

WHEREAS, the Town Council desires to appoint a Strategic Planning Steering Committee charged with assisting the Council in the preparation of a comprehensive and community-based strategic plan:

NOW, THEREFORE, BE IT RESOLVED TO:

Appoint a [Strategic Planning Steering](#) Committee with the following individuals as its members:

- 1) Elizabeth Paterson, Mayor
- 2) Alison Whitham Blair, Town Council
- 3) Helen Koehn, Town Council
- 4) Christopher Paulhus, Town Council
- 5) Francis Archambault, Region 19 Board of Education
- 6) Rudy Favretti, Planning and Zoning Commission
- 7) Dirk Feccho, Mansfield Business and Professional Association, University of Connecticut Co-op
- 8) Karla Fox, University of Connecticut School of Business
- 9) Mona Friedland, Altrusa International, Windham Community Memorial Hospital
- 10) Norman Garrick, University of Connecticut School of Engineering
- 11) Jane Goldman, Mansfield Advocates for Children, UConn Child Development Laboratories
- 12) Matthew Hart, Town Manager
- 13) Lon Hultgren, Director of Public Works
- 14) Christopher Kueffner, Mansfield Board of Education
- 15) Timothy Quinn, Mansfield Senior Center Association and Commission on Aging (Carol Philips as alternate)
- 16) Gregory Padick, Director of Planning
- 17) Mark Paquette, Windham Region Council of Governments

Motion passed unanimously.

VII. QUARTERLY REPORTS

VIII. DEPARTMENTAL AND COMMITTEE REPORTS

IX. REPORTS OF COUNCIL COMMITTEES

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X. REPORTS OF COUNCIL MEMBERS

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Mayor Paterson joined by Mr. Schaefer and Mr. Paulhus attended the ribbon cutting ceremonies of the Separatist Road bike path and the new walkway that joins the future downtown area with the Town offices.

Mr. Hawkins announced his appointment to a subcommittee of the Connecticut Commission on Fire Prevention and Control. Recent legislation provides reimbursement for one-half of the cost to municipalities and municipal fire departments as a result of members completing basic firefighting training (Firefighter 1 certification). This subcommittee is charged with designing an efficient method of distributing the funding.

XI. TOWN MANAGER'S REPORT

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Attached

XII. FUTURE AGENDAS

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Mr. Clouette suggested that the Council think about adopting rules for the Annual Town Budget Meeting. Issues such as secret votes, limiting the speakers to 3 minutes, using a timer with a bell to announce the time has expired, and allowing everyone who wants to speak to do so before someone can call the question should be explored.

XIII. PETITIONS, REQUEST AND COMMUNICATIONS

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6. CCM re: Adopted State Budget: FY 08 & 09
7. L. Hultgren re: Status of Expanding Plastics Recycling
8. Mansfield Senior Center Association Board Members
9. State of Ct Department of Transportation re: Time-Out Meeting
10. State of CT re: Office of Ombudsman for Property Rights

XIV. EXECUTIVE SESSION

XV. ADJOURNMENT

Mr. Paulhus moved and Ms. Blair seconded to adjourn the meeting at 8:30 p.m. Motion passed unanimously.

Elizabeth Paterson, Mayor

Mary Stanton, Town Clerk